



COMMISSION REGULAR MEETING AGENDA

Port of Seattle Commission

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Port of Seattle:

*Creating Economic
Vitality Here*

Business Strategies:

- Ensure Airport and Seaport Vitality
- Develop New Business and Economic Opportunities for the Region and the Port
- Enhance Public Understanding and Support of the Port's Role in the Region
- Be a Catalyst for Regional Transportation Solutions
- Be a Leader in Transportation Security
- Exhibit Environmental Stewardship through our Actions
- Be a High Performance Organization

Port of Seattle
Commission Chambers
P69, 2711 Alaskan Way
Seattle, WA 98111

REGULAR MEETING

Date: June 8, 2010

ORDER OF BUSINESS

- | | |
|------------|--|
| 12:00 noon | 1. Call to Order
Recess to: |
| 1:00 p.m. | 2. Executive Session, if necessary*
Call to Order or reconvene to Open Public Session |
| | 3. Approval of Minutes |
| | 4. Special Order of Business |
| | 5. Unanimous Consent Calendar** |
| | 6. Division, Corporate and Commission Action Items |
| | 7. Staff Briefings |
| | 8. New Business |
| | 9. Policy Roundtable |
| | 10. Adjournment |

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION* - Pursuant to RCW 42.30.110, if necessary.

3. APPROVAL OF MINUTES

None.

4. SPECIAL ORDER OF BUSINESS

None.

5. UNANIMOUS CONSENT CALENDAR**

Notice: *There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately*

- a. Approval of claims and obligations in the amount of \$32,566,145.02 for the period of May 1 through May 31, 2010. ([memo enclosed](#))

* An Executive Session may be held at any time after the convening time, if necessary.

** Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered as a single item.

*** Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

5. UNANIMOUS CONSENT CALENDAR Continued

- b. Authorization for the Chief Executive Officer to approve all work and contracts, including executing and amending any and all necessary contracts and service directives, to purchase and implement information technology hardware and software for the Time Clock System Project for approximately 230 employees in Aviation Security and Airport Operations organizations at Seattle-Tacoma International Airport, in an amount not to exceed \$380,000. This project is being authorized in accordance with Section 5 of Resolution No. 3605. ([memo enclosed](#))
- c. Authorization for the Chief Executive Officer to execute a one-year contract, with up to four one-year extension options to renew, for security services to be performed at Fishermen's Terminal, the Maritime Industrial Center, and Shilshole Bay Marina with an estimated annual value of \$150,000. The contract will be competitively bid and the maximum contract term will be five years with a total estimated value of \$750,000. ([memo enclosed](#))

6. DIVISION, CORPORATE AND COMMISSION ACTION ITEMS

- a. Authorization for the Chief Executive Officer to execute a professional services Indefinite Delivery Indefinite Quantity (IDIQ) contract for Terminal Development Strategy Campus Planning Services totaling \$1,300,000 for three years in support of upcoming capital improvement projects at Seattle-Tacoma International Airport. No funding is associated with this authorization. ([memo enclosed](#))
- b. Request the Port Commission to: A) Determine that the competitive solicitation process is not appropriate or cost effective for the consultant selection process to be conducted under the multi-party Agreement between the Port of Seattle, The Boeing Company, Alaska Airlines, the Port of Portland and Washington State University to assess the environmental and economic sustainability of aviation biofuels, and is therefore exempt from the competitive solicitation requirements of Chapter 53.19 RCW; and B) Delegate authority to the Chief Executive Officer to enter into the multi-party Agreement with the partners previously listed in a form substantially as attached in Exhibit A. Funding associated with this authorization will not exceed \$50,000. Alaska Airlines will execute and administer the contract with the consultant. ([memo and agreement enclosed](#))
- c. Authorization for the Chief Executive Officer to amend the following Professional Service Agreements for continued support services of the Rental Car Facility program due to the suspension and restart of the project in 2008-2009: 1) Walker Parking Consultants for up to \$4,000,000 for one year for design support during construction and to provide notification to the Port of Seattle Commission in accordance with RCW53.19.060 that the amended amount exceeds 50% of the original contract not to exceed value of \$100,000; 2) Shen Consulting, Inc. for up to \$600,000 and one year for project management; and 3) Jacobs Engineering Group for up to \$500,000 and one year for project controls. ([memo enclosed](#))
- d. [Resolution 3638](#), First Reading. Declaring certain real property located in the City of Redmond (a portion of the Redmond Spur segment of the Woodinville Subdivision) and its improvements surplus and no longer needed for Port purposes, and authorizing the Chief Executive Officer to execute all documents necessary for transfer to the City of Redmond. ([memo enclosed](#))
- e. Authorization for the Chief Executive Officer to supplement the value of the At-Berth Clean Fuels (ABC Fuels) Vessel Incentive Program by \$541,500 for a total 2010 annual program budget of \$841,500. Within the \$541,500, \$135,500 represents funds that were originally approved in 2009, but were not used until 2010. ([memo and PowerPoint enclosed](#))

7. STAFF BRIEFINGS

- a. Terminal 91, Neighbors' Advisory Committee, 2009 Annual Report. ([memo and report enclosed](#))
- b. Capital Improvement Projects Report for the first quarter 2010. ([memo, report and PowerPoint enclosed](#))
- c. 2011 Budget Process and Calendar Briefing. ([memo and PowerPoint enclosed](#))

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8. NEW BUSINESS

9. POLICY ROUNDTABLE

None.

10. ADJOURNMENT

PUBLIC TESTIMONY PROCEDURES

1. Any person wishing to speak at a Port Commission meeting must register on a sign-up sheet and identify the specific agenda item to which he/she will speak before the agenda item commences.
2. The Commission does not generally take public testimony for non-action agenda items such as "Staff Briefings" or Work Session presentations, but may do so at the discretion of the Commission Chair.
3. An individual may testify on an agenda item for up to three minutes. Organization representatives may testify for up to five minutes.
4. Any person wishing to speak on a topic not appearing on an agenda may sign up to speak under "New Business". All testimony provided under "New Business" is limited to three minutes.
5. In the interests of time, the Commission Chair may limit the number of persons speaking on any topic or may limit testimony to those having new information or material to present.
6. The Commission Chair may alter the time allotments for testimony to ensure that more speakers have an opportunity to be heard.
7. The identity of each testifier will be noted in the meeting minutes. An individual or organization representative may have the text of his/her remarks appended to the Commission minutes by submitting a written text at, or before, the meeting. The appended written text will be preserved permanently.
8. A digital audio recording of the public testimony is on file in Port offices. Digital audio recordings are retained in Port offices for six years and then transferred to State Archives. A charge is assessed for duplication or transcription.
9. The Commission does not engage in discussion or debate with testifiers during commission meetings. Questions and requests for information or documents may be addressed to Port staff or to individual Commissioners outside of Commission meetings. (Revised September 14, 2007)